



IIMTS
Awarding Body

IIMT STUDIES LTD **CENTRE POLICY**

Safeguarding Children and Vulnerable Adults Policy

Policy Compliance:

This policy complies with

Ofqual, Handbook 3. Criterion C: Resources and Financing



IIMTS

Awarding Body

Awarding Quality Qualifications through Global Recognition

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Important contact-

Any query or concern related to this policy may be directly addressed to the Responsible Officer or the HR Manager-

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Awarding body:

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Acronym used to represent IIMT Studies Ltd (IIMT Studies):

IIMTS AB

Regulating Body:

OFQUAL

Ofqual.gov.uk

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(A) Policy Code: IIMTS_AO_OGCR_SCVA_01_2020

(B) Policy Statement:

IIMT Studies understands the potential vulnerability of individuals due to various factors such as mental ability, age, or ill health, with whom we may interact in certain activities. We accept the responsibility for ensuring the safety and well-being of such individuals during their engagement with IIMT Studies activities.

IIMT Studies commits to safeguarding the welfare of vulnerable learners who may come into contact with IIMT Studies at any point in time. IIMT will assume special responsibilities when dealing with children and vulnerable adults.

In compliance with our legal obligations, IIMT Studies is committed to acting prudently and taking all reasonable measures to safeguard both children and vulnerable adults. This commitment involves creating a secure environment and implementing appropriate protocols to protect those who may be vulnerable while participating in or being in contact with IIMT Studies activities, including the centres recognised by IIMT Studies.

(C) Objectives of Policy:

- To safeguard the welfare of children and vulnerable adults.
- To clarify the expectations of staff members concerning safeguarding. To establish and maintain effective safeguarding processes and practices.
- To inform staff and associated stakeholders about the processes outlined in this policy and ensure the protection of the welfare of children and vulnerable adults.
- To protect children from bullying and abuse.

(D) Definitions:

Vulnerable Adults

Reference 1:

"A vulnerable adult is a person aged 18 years or over who may be in need of community care services by reason of mental or other disability, age or illness and who is or may be unable to take care of himself or herself, or unable to protect himself or herself against significant harm or exploitation."

(No Secrets (DH 2000))

A vulnerable adult is defined as a person:

- Aged 18 years or over
- Requires special care or support
- Experiencing or at risk of experiencing abuse or neglect

Safeguarding Children

According to safeguarding legislation and government guidance, safeguarding encompasses:

- Protecting children from maltreatment.
- Preventing impairment of children's health or development.
- Ensuring that children are growing up in circumstances consistent with the provision of safe and effective care.

Taking action to enable all children and young people to have the best outcomes.

Reference 2:

"The action we take to promote the welfare of children and protect them from harm is everyone's responsibility. Everyone who comes into contact with children and families has a role to play."

(Working together to safeguard children, HM Government 2013)

Abuse

Abuse involves the misuse of power and control that one person has over another. When determining whether abuse has occurred, it is crucial to note that intent is not the sole determining factor.

Reference 3:

'Protecting adults at risk: London multi-agency policy and procedures to safeguard adults from abuse', Adults' Services Report 39 (Social Care Institute for Excellence, 2011)

Reference 4:

"who is or may be in need of community care services by reason of mental or other disability, age or illness; who is or may be unable to take care of him or herself, or unable to protect him or herself against significant harm or exploitation". – Department of Health

Different forms of abuse

Reference 5:

- **Physical abuse**, including hitting, slapping, pushing, kicking, misuse of medication, restraint, or inappropriate sanctions;
- **Sexual abuse**, including rape and sexual assault or sexual acts to which the vulnerable adult has not consented, or could not consent or was pressured into consenting;

- **Psychological abuse**, including emotional abuse, threats of harm or abandonment, deprivation of contact, humiliation, blaming, controlling, intimidation, coercion, harassment, verbal abuse, isolation or withdrawal from services or supportive networks;
- **Financial or material abuse**, including theft, fraud, exploitation, pressure in connection with wills, property or inheritance or financial transactions, or the misuse or misappropriation of property, possessions or benefits;
- **Neglect and acts of omission**, including ignoring medical or physical care needs, failure to provide access to appropriate health, social care or educational services, the withholding of the necessities of life, such as medication, adequate nutrition and heating; and
- **Discriminatory abuse**, including racism, sexism, based on a person's disability, and other forms of harassment, slurs or similar treatment.

– Department of Health

Safeguarding

Here, protecting the child/children and vulnerable adult/s from any form of abuse.

(E) Safeguarding process:

IIMT Studies is dedicated to ensuring the safety and well-being of children and vulnerable adults during interactions with IIMT Studies staff, Assessment Associates, contractors, and suppliers representing IIMT Studies. In this regard, individuals in contact with children and vulnerable adults must be accompanied at all times by a responsible adult from the Centre. If a responsible adult is not present, the IIMT Studies representative is obligated to cease the activity.

IIMT Studies will implement safeguards against poor practice, harm, and abuse. Clear information will be provided to all IIMT Studies representatives, guiding them on how to identify and report issues such as bullying and abuse. Additionally, support mechanisms will be in place to assist individuals in reporting concerns, ensuring a proactive and responsive approach to addressing any potential issues. This commitment ensures IIMT Studies' dedication to a secure and protective environment for all individuals involved in its activities.

IIMT Studies ensures to provide training to its staff, associates, shareholders and all associates about the policy and provides sufficient training regarding this policy. While IIMT Studies will ensure the safeguarding against poor practice, harm and abuse and will provide information and assistance on reporting bullying and abuse, we ensure to have steps taken in order to safeguard children and vulnerable adults as a part of our responsibility.

There is a standard process to follow up on complaints and appeals according to the Complaints and Appeals policy. However, safeguarding being critical, sensitive and extremely important to IIMT Studies, the process below should be followed to report it.

The report should be based on the concrete information below:

Person's professional identity reporting the incident (Full name, position in the organisation)

Contact information reporting the incident (Email address and contact number)
The details of the incident:
Evidence of the incident (if available):
Name/s of a child or vulnerable adult or a group of people:
Address/phone number of child or vulnerable adult or a group of people:
Family information (for example: parents or carer):
Date and time of the incident:
Information on any action/s taken (if taken):

In case of emergency reporting:

Person's professional identity reporting the incident (Full name, position in the organisation)
Contact information reporting the incident (Email address and contact number)
The details of the incident:
Name/s of a child or vulnerable adult or a group of people:
Family information (for ex, parents or carer)

Safeguarding officer at IIMT Studies:

The CEO, along with the Head of Compliance, can be reached to report the incident as Safeguarding Officers of IIMT Studies.

More useful information:

Reference 6:

Report child abuse

Call 999 (in the UK) if the child is at immediate risk.

If you're worried that a child or young person is at risk or is being abused, contact the children's social care team at their local council.

What to report

Child abuse includes physical, sexual and emotional abuse and neglect. You can read more about the signs of child abuse.

Get advice

Contact the NSPCC (in the UK) if you want to discuss your concerns and get advice.

NSPCC (for adults)

Telephone: 0808 800 5000

Find out about call charges

ChildLine (for children and young people)

Telephone: 0800 1111 (free)

The ChildLine number won't show up on your phone bill if you call from a landline or from most mobile networks.

- *Gov.UK*

Reference 7:

Report abuse of an older person

Call 999 (in the UK) if you are reporting a crime that is in progress or if someone is in immediate danger.

NHS: <https://nhssafeguarding.app/contacts/>

Contact the local police if you think a crime has been committed, or contact the local council if you think someone is at risk or is being abused.

Care homes and home carers

Contact the local council if you're concerned about:

- *Someone not being treated properly in a care home*
- *Someone being mistreated by a carer*

NHS hospital or clinic care

Contact the manager of the hospital or clinic if you're worried about someone.

Help and advice

If you want to discuss your concerns and get some advice, contact Action on Elder Abuse.

Action on Elder Abuse Helpline

Telephone: 0808 808 8141

Find out about call charges

Useful Helplines:

Contact information for reporting safeguarding concerns:

England:

Website: [NSPCC \(National Society for the Prevention of Cruelty to Children\)](https://www.nspcc.org.uk)

Helpline: 0808 800 5000

Email: help@nspcc.org.uk

Wales:

Website: [NSPCC Cymru/Wales](https://www.nspcc.org.uk)

Helpline: 0808 100 2524
Email: cymruwaleshelp@nspcc.org.uk

Scotland:
Website: [NSPCC Scotland](#)
Helpline: 0800 028 3550
Email: help@nspcc.org.uk

Northern Ireland:
Website: [NSPCC Northern Ireland](#)
Helpline: 0800 031 1365
Email: help@nspcc.org.ukGov.UK

For reporting child abuse in the UK, you can contact the following organisations and helplines:

England, Wales, Scotland, and Northern Ireland:
National Society for the Prevention of Cruelty to Children (NSPCC)
Website: [NSPCC](#)
Helpline: 0808 800 5000
Email: help@nspcc.org.uk

England:
Child Exploitation and Online Protection Command (CEOP)
Website: [CEOP](#)
Reporting Form: [CEOP Reporting](#)

Wales:
Children's Commissioner for Wales
Website: [Children's Commissioner for Wales](#)
Helpline: 0808 801 1000

Scotland:
Child Protection Scotland
Website: [Child Protection Scotland](#)
Helpline: 0800 1111

Northern Ireland:
Child Protection Northern Ireland
Website: [Child Protection Northern Ireland](#)
Helpline: 028 9050 7000

More information:

Rights of a disabled person: <https://www.gov.uk/rights-disabled-person>
Ofsted: www.ofsted.gov.uk



IIMTS
Awarding Body

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